



August 26, 2014

TO: Directors of Curriculum and Instruction
Principals of Middle and High Schools
Science and Mathematics Department Chairs
Los Angeles County School Districts

FROM: Anthony Quan, Consultant, STEM
Division of Curriculum and Instructional Services

SUBJECT: **65th Annual Los Angeles County Science & Engineering Fair
Grades 6 through 12**

The 65th Annual Los Angeles County Science & Engineering Fair is scheduled for **March 26-28, 2015** at the **Pasadena Convention Center**. The Los Angeles County Office of Education (LACOE) is pleased to partner with the Los Angeles County Science & Engineering Fair organization on this annual event. ***The Science Fair website at www.lascifair.org provides access to all essential resources needed by Site Coordinators and participants.*** Each participating school may submit thirteen projects; three of which may be a “team project” of 2-3 students.

Important Information:

- (1) Registration Fee:** *A registration fee of \$200.00 will be assessed per school. (Home-schooled students, \$25.00 per entry.) A 20% discount is given if registration is received by December 5, 2014. Registration Fee Application is available for download from the website and must accompany payment.*
- (2) Onsite Registration and Project Setup:** *Student onsite registration and project setup is scheduled for Thursday, March 26, 2015. All projects must be set up at the Pasadena Convention Center on this date; otherwise, the projects will **not be accepted** for entrance into the Science Fair*
- (3) Judging:** *All judging will be done on **one day** (Friday, March 27th). **All** students, not just finalists, must return on Friday to be interviewed between 9:00 A.M. and 5:00 P.M. (More detailed information to follow.)*

School Registration will be available **online** beginning September 15, 2014:

A guide for school online registration can be downloaded from the official website for the Los Angeles County Science & Engineering Fair (click on “Registration”): www.lascifair.org

School Online Registration must be completed by **Friday, January 30, 2015**. Printed instructions for the Site Science Fair Coordinator, Student Online Registration and Volunteer Online Registration will be available on the website.

Science Fair Site Coordinator Workshops, for new, as well as experienced Site Coordinators, are scheduled in September and October 2014. ***An electronic flyer with workshop information is available for download from the website.*** Please note: A science project display should include a board, a thorough Research Plan and a Daily Log.

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All students are required to register **online** for the Science Fair. Online registration procedures are included in the Science Fair packet emailed to each Science Fair Site Coordinator in January 2015. The student online registration will be open for two months prior to the Science Fair. **No late registrations will be accepted under any circumstances.**

65th Annual Los Angeles County Science & Engineering Fair Important Dates and Deadlines

September 15, 2014	School and Site Coordinator Online Registration Opens
October 8, 2014	Deadline for ONLINE Fall submission of proposed Student Research Plan involving tissues/cell lines, human subjects, vertebrate animals, or hazardous materials and/or microbes.
October 13-19, 2014	Notification sent to Site Science Fair Coordinator regarding approval/disapproval of Student Fall Research Plans.
November 14, 2014	Deadline for ONLINE Winter submission of proposed Student Research Plan involving tissues/cell lines, human subjects, vertebrate animals, or hazardous chemicals.
November 15-21, 2014	Notification sent to Site Science Fair Coordinator regarding approval/disapproval of Winter Student Research Plans.
December 5, 2014	Deadline for Early-Bird School Registration Fee Payment (A 20% discount is given if payment is received by December 5, 2014.) <i>8504 Firestone Blvd. #247, Downey, CA 90241</i>
December 8, 2014	Final Deadline for re-submission of Revised Student Research Plans involving tissues/cell lines, human subjects, vertebrate animals, or hazardous materials and/or microbes.
December 9-12, 2014	Notification sent to Site Science Fair Coordinator regarding approval/disapproval of Student Research Plans.
January 5, 2015	Student and Volunteer On-line Registration Opens
January 23, 2015	Deadline for any changes in procedure or protocol for previously-approved Certification Form 601-068 or ISEF Form * (Not applicable to all students.)
January 26-30, 2015	Notification sent to Site Science Fair Coordinator regarding approval/disapproval of changes in procedure or protocol for previously approved Certification Forms.
January 30, 2015	School and Site Coordinator On-line Registration Closes
March 4, 2015	Student and Volunteer On-line Registration Closes (Schools must have already registered.)
March 5-8, 2015	On-line Verification of student project submissions by Site Coordinator
March 6, 2015	Final deadline – School Registration Fee. Payment must be received in the Science Fair Mailbox by 5:00 P.M. <i>8504 Firestone Blvd. #247, Downey, CA 90241</i>
March 26 - 28, 2015 Pasadena Convention Center	65th Annual Los Angeles County Science & Engineering Fair March 26 th - Onsite Registration/Project Setup, 2:00 pm -9:00 pm March 27 th - Judging & Student Interviews (all students), 9:00 am -3:30 pm Interactive Exhibits, 10:00 am - 5:00 pm March 28 th - Projects and Interactive Exhibits Open to the Public, 10:00 am -5:00 pm Awards Ceremony, 6:00 pm – approximately 9:00 pm Project Removal, 5:00 - 6:00 pm and immediately following awards ceremony.

Important Reminder: Any student who plans a project involving **tissues/cell lines, human subjects, vertebrate animals, hazardous materials or microbes** must receive pre-approval by the Los Angeles County Science Review Committee (SRC) prior to beginning research on any project destined for the Los Angeles County Science Fair.

NEW: Site Coordinators must access an **ONLINE Pre-Approval Certification** site for submitting information contained on **Certification Form 601-068 for Junior Division**, and the **ISEF Form for Senior Division** on the Science Fair website at www.lascifair.org. Directions for submission and approval will be available online in early September, 2014.

The Los County Science & Engineering Fair will no longer accept mailed, PDF email or faxed hard copies of Certification Forms - no exceptions.

The Los Angeles County Science & Engineering Fair website at www.lascifair.org provides access to all essential resources needed by the School, Site Coordinator, Volunteers, Judges, student participants and parents of the Los Angeles County Science & Engineering Fair. The extensive website includes:

- **Introduction to the Los Angeles County Science & Engineering Fair**, an overview and goals for science education;
- Science Fair project **connections to the Next Generation Science Standards** and the Common Core;
- **Online registration training** videos and instruction sheets;
- **Multimedia resources to help students** begin and complete projects, analyze data, write reports, design the display and ace the judging interview;
- **Step-by-step resources for Site Coordinators** to help organize their school fair, mentor student projects and submit student & school project information;
- Important information, downloadable resources and FAQ's **for parents, volunteers and judges**;
- **New webpages on safety regulations and new research rules** covering projects involving tissues/cell lines, human subjects, vertebrate animals, hazardous materials and/or microbes that require pre-approval;
- **New ONLINE Pre-Approval Certification site** for projects involving tissues/cell lines, human subjects, vertebrate animals, hazardous materials and/or microbes – *available early September*;
- **News and photos** on the Science Fair, student awards and links to state and international science fairs.

For further information, please access the Science Fair website at <http://www.lascifair.org>. You may submit specific questions via email to: info@lascifair.org.

Approved:
Raynette Sanchez, Director
Division of Curriculum and Instructional Services

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Attachment
Bulletin No. 3911